



Annual Conflict of Interest Declaration 2019

Form Submitter: _____

Employee Number: _____

Manager: _____

Operating Unit: _____

Approved

YES	NO
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Manager Comment: _____

1. I confirm that I have read and understood the Vivo Energy General Business Principles, the Vivo Energy Code of Conduct, the Vivo Energy Anti-Bribery and Corruption Manual, the Vivo Energy Anti-Money Laundering Manual the Vivo Energy Data Protection Policy	YES	NO
2. I confirm that I have read and understood the Vivo Energy Group Share Dealing Code and that I understand the restrictions in relation to sharing / acting upon insider information	YES	NO
3. I declare that I will comply with the principles and policies contained therein during my period of employment with the company	YES	NO
4. I agree that I will not disclose any confidential information, obtained as a result of, or in the course of my employment with the company, to any unauthorised person	YES	NO
5. I have read and understood the policy statements on conflict of interest and the holding of outside appointments or directorship, contained in the Code of Conduct	YES	NO
6. I declare that I currently do not hold any executive or non-executive role in other companies	YES	NO
7. I declare that I currently do not hold nor have I accepted employment, inclusive of any contract work, selling of hours or products, with any commercial, governmental or professional entities for the past 12 months and that I have not earned any income from other sources of employment and / or business dealings	YES	NO
8. I declare that neither I nor any members of my family has any financial interest in any company or business which has, or may have, commercial relations or corporate relations with any of the Vivo Energy companies	YES	NO
9. I declare that none of my direct family members (being a spouse, parent, child, sibling, grandparent or grandchild) works for a competitor of Vivo Energy	YES	NO
10. I declare that none of my family members works at Vivo Energy in any capacity	YES	NO
11. I confirm that I am not a public official and that I do not have any family members that are public officials. I further confirm that I do not have any business relationships with any public officials	YES	NO

12. If you have selected "No" for any of the above statements, please describe the situation(s) or circumstance(s) which influences your choice of answer		
13. Please describe any other voluntary activity (public service, community or sporting) which may have an impact on your employment obligations		
14. I declare to the best of my knowledge that the items listed above represent all external interests and activities that may fall within the scope of the Vivo Energy Code of Conduct	YES	NO
15. I understand that the Company will evaluate any submissions and if required will advise me in accordance with policy requirements	YES	NO
16. I understand that the use, including my personal use, of Vivo Energy IT and communication facilities is logged and monitored and that Vivo Energy reserves the right to review these communications.	YES	NO
17. I acknowledge that I need to declare any potential conflict of interest which may arise during the year (i.e. conflict not declared in this submission), in the online Conflict of Interest Updates Register. The register can be located in the Ethics and Compliance section on V-Net.	YES	NO
18. Personal Data Consent	YES	NO
I consent to my personal data as indicated on the Vivo Energy Privacy and Data Protection Policies that I may provide to Vivo Energy in the context of my employment being processed by Vivo Energy or its agents in the jurisdictions in which Vivo Energy operates solely for the purpose of verifying compliance with group policies from time to time and the administration of my employment contract. For sensitive personal information such as my ethnic origin and health information is provided for the sole purpose of applicable Equal Opportunities laws, Health and Safety laws and in accordance to the Vivo Energy Health, Safety, Security and Environmental policies, procedures and practices. The security of your personal information is a priority. This personal information will be treated in accordance to Vivo Energy's Privacy and Data Protection policies, procedures and practices.		

Employee Signature: _____

Date completed: _____